

Saratoga Triathlon Club Constitution

ARTICLE I

Club Purpose

The Saratoga Triathlon Club is an organized club dedicated to the recreational pursuit of triathlon and other multi-discipline sports, general physical fitness, and the representation of the sport of triathlon within the community.

ARTICLE II

Club Name

The official name shall be the Saratoga Triathlon Club, sometimes referred to in this Constitution as “**the Club**” or the “**Saratoga Tri Club**”.

ARTICLE III

Club Membership

Membership shall be open to any individual who shares in the common purpose of the Saratoga Triathlon Club. Membership will be granted to members who submit the appropriate membership application, waivers and fees. Membership is for one complete year and is due at the end of the member’s anniversary month. Members are encouraged to volunteer for club-sponsored events. All individuals current with fees and waivers will constitute “**the Membership**”.

ARTICLE IV

Club Business

Section 1. Decision-making.

Authority for all decisions shall rest in the hands of the majority of the Membership.

Decisions shall be made at regularly scheduled club meetings where a quorum (defined in Article IV, Section 3) is present. Members of the Executive Committee may call to defer a motion unless there is a super-quorum (defined in Article IV, Section 3).

In cases where a quorum is not present at a meeting or where a decision is needed prior to the next scheduled meeting, a vote may be requested from the Membership through electronic means.

For expedience, the Membership may authorize the Executive Committee to make decisions on their behalf.

Section 2. Meetings.

The Club shall hold meetings at least once every two months at a place determined by the Membership. Dates, times and the agenda for meetings will be communicated to the Membership via email and the website at least one week prior to the meeting. All meetings, including those of the Executive Committee (as defined in Article V, Section 1), shall be open to the Membership.

Section 3. Quorums.

A quorum shall consist of a minimum of seven (7) members including a minimum of four (4) members of the Executive Committee.

In the case where a member of the Executive Committee deems that the quorum does not represent the club as a whole he/she may request the motion be deferred until there is a super-quorum. This deferral may be overridden by the vote of four or more members of the Executive Committee.

A super-quorum shall consist of the lesser of one third of the active club members or fifteen (15) members including at least two members of the Executive Committee.

ARTICLE V

Section 1. Executive Committee

The Executive Committee shall make decisions on behalf of the Club when authorized by the Membership.

The Executive Committee shall be comprised of the four Club Officers and three additional Directors (as defined in Article V, Section 2), elected by the Membership. Terms of office are for one year, from March 1 until the last day of February of the following year.

Executive Committee decisions require approval by a majority (four members) of the Executive Committee.

Executive Committee members are expected to play an active role in the Club and are expected to attend 75% of the Club meetings.

Section 2. Club Officers

The following “**Officer Positions**” are elected (defined in Article V, Section 3) by the Membership:

President – Presides over meetings.

Vice President – Acts as president in the absence of the president.

Secretary – Responsible for keeping accurate minutes at Club meetings and publishing them on a timely basis.

Treasurer – Collects Club dues, pays Club debts, and accounts for Club finances with monthly reports. The Treasurer shall make the latest account statements available to the Membership upon request.

The President, Vice President and Treasurer shall have signing authority for Club finances, any two are required to make payment from Club accounts.

Directors – voting members of the Executive Committee representing the Membership at large.

Section 3. Elections

Nominations for Officers and Directors will be accepted from the floor during a regular meeting of the Club in January and elections will take place in February.

When multiple candidates are nominated for the Club Officer Positions or more than three nominations are made for Directors, the vote shall be by secret ballot.

Officers shall be elected by a majority vote of the Membership present at the meeting plus those voting by Absentee Ballots (as defined in Article V, Section 3b). If more than two candidates are running for any Officer Position, and no candidate receives more than 50% of the total votes, there will be a re-vote and the two candidates with the highest number of votes in the first vote will be the candidates in the second vote.

The Membership may vote for up to three Directors from the list of nominees. The three nominees receiving the highest number of votes become Directors.

Officers and Directors may be elected to succeed themselves.

Section 3a. Election Committee

An Election Committee, comprised of two or more of the Membership who are not seeking election, shall be formed at the meeting when nominations take place, assuming that not all candidates are running unopposed. This committee will be responsible for tallying the ballots to ensure a fair vote. Any member of the Club who is not a candidate may participate in this committee.

The Election Committee shall immediately select a Chairperson, whose responsibility will be to collect any absentee ballots.

Section 3b. Absentee Ballots

Any member of the Club who cannot attend the election meeting shall be allowed to vote via an Absentee Ballot.

Absentee Ballots shall be sent to the Election Committee Chairperson by email or normal mail and must be received the day prior to the election.

If there are more than two candidates for any Officer Position or more than three candidates for the Director positions, absentee voters shall rank order their choices by preference to be used if any run-off elections are required.

Section 3c. Ad Hoc Elections

In cases where a member of the Executive Committee relinquishes his/her position in the Executive Committee before the end of the term, for any reason, an Ad Hoc Election shall be held to fill the position until the next full elections. The Membership shall be notified of the Ad Hoc Election prior to the next scheduled meeting at which a new Executive Committee member shall be elected by vote of the Membership.

ARTICLE VI

Amendments to the Constitution

Amendments may be proposed by written request with signatures from 25% of the Membership. Upon receipt at any club meeting, the amendment(s) shall be voted on at the next meeting and shall be adopted if approved by a majority of the Membership.

As with the election of the Executive Committee, an Election Committee shall be formed upon receipt of the amendment

proposal and absentee ballots will be accepted.

Appendix I

For the calendar year 2008, club elections will take place in April of 2008 and terms of office will expire on the last day of February 2009.